

CONNECTICUT SHEEP BREEDERS ASSOCIATION, Inc.

2019 FLEECE SALE INSTRUCTIONS TO CONSIGNORS

Welcome and thank you for consigning your fleece(s) with us in 2019! Please help us help you by reading and following the instructions below.

Fleeces are accepted from CSBA members for consignment: Friday 4/26/19 from 1:00 – 5:00pm and Saturday 4/27/19 from 8:00am – 9:00am. If you are not currently a member, you can join at the festival so that you can participate in the sale.

We strongly recommend you bring your fleeces on Friday if possible to ensure they get table space at the beginning of the sale. We generally receive 200+ fleeces, and late check-ins may have to go on the floor until others have been sold.

Our volunteer team watches your fleeces closely during the day, and makes every effort to keep your fleeces secure and clean, however we cannot be responsible for any missing fleeces. Unsold fleeces must be picked up on Saturday by 4:00pm. Any fleece not picked up by 5:00pm will be discarded.

All consignors are expected to volunteer at the fleece sale or festival for two hours so that we can ensure a successful event with no additional charges to consignors. Volunteer hours can be completed before, during or after the sale. Contact Anne at (203)507-4474 or olympiafarm@att.net to sign up

Instructions for preparing and entering fleeces:

- Fleeces should be clean, well-skirted, from **your** sheep, and from **this year's** shearing;
- Fleeces should be presented in clear plastic bags, one fleece per bag.
- Fleeces must be weighed before arriving at the festival. A scale will be available for emergencies.
- Consignors are **strongly** encouraged to fill out registration paperwork and fleece cards before arriving at the festival. Registration should be emailed to Olympiafarm@att.net by April 20, 2019, **or by special arrangement with Anne if after the 20th**. If you need to fill out registration and/or fleece cards at the festival, please complete your paperwork outside the barn before coming to the check-in table;
- Registration forms must be accompanied by a two-part fleece card for each fleece.
- The fleece cards are used to track every fleece sold, and become part of our sale record.
- Fleeces without a two-part fleece card will not be accepted into the sale.
- You determine the price per pound that will be charged for each fleece.
- Record the weight of the fleece and the price per pound to determine the price of the fleece.
- Round the price up to **an even dollar amount**.
- You may choose to mark down your fleece(s) during the day, if they don't sell at the original price. To mark your fleeces down:
 - Find your fleece(s) remove the original fleece cards, and replace them with new fleece cards that reflect the new price. You should bring spare cards in case you want to change your prices. We will not have any.
 - Let the fleece sale volunteers know that you have marked down your fleeces so they can record the changes in our master file.